



HOTELES  
BOGOTÁ PLAZA

## HOTELES BOGOTÁ PLAZA S.A.S. PET ADMISSION RESPONSIBILITY FORM

F-REC-058 VERSION 8 - FEBRUARY 2025

I \_\_\_\_\_, identified by Citizenship ID or Passport No. \_\_\_\_\_, acknowledge that Hoteles Bogotá Plaza S.A.S. is not responsible for nor guarantees the care or health condition of any pet within the hotel premises. Consequently, I assume full responsibility for any inconvenience that may arise due to the health and well-being of the pet I have brought into the hotel.

Additionally, I commit to:

1. Provide a copy of the pet's vaccination card.
2. Ensure that the pet are not allowed to roam freely without supervision. The guest must bring a leash or a pet carrier for their pet. If it is necessary to leave the pet alone in the room, I will notify the reception to coordinate the room cleaning schedule and use the "do not disturb" sign to prevent hotel staff from entering the room. Likewise, during room cleaning or any other service inside the room, a responsible adult must be present at all times.
3. Only one (1) pet is allowed per room. If the guest has more than one (1) pet, they will need to arrange for their care at another facility or establishment.
4. Your pet must not exceed a maximum height of 61 centimeters at shoulder level when standing on all fours.
5. Pets are not allowed in the hotel's service or public areas, including event rooms, the restaurant, coffee bar, Business Center, spa and fitness center, except for guide animals, service animals, or emotional support animals. Guide and service animals may accompany their owners at all times during their stay. Emotional support animals are also permitted, provided that a valid certification or identification card is presented each time they enter these areas.
6. The guest must dispose of their pet's waste appropriately.

7. If the pet causes damage to the furniture and/or items in the room, or if the guest uses towels, pillows, or other items for the pet, a charge will be applied for the corresponding value of the damaged item, which must be paid at the time of checkout. Furthermore, the guest agrees to pay the hotel for expenses related to repairs, cleaning, or any harm caused by the pet, as well as to address any damage or impact on third parties, including employees, visitors, guests, among others.
8. The guest is responsible for the behavior and noise emitted by their pet, and will ensure that the pet does not disrupt or affect the tranquility of other guests. If the hotel determines that the pet is impacting the experience of other guests, the hotel may, at its sole discretion, request that the pet be accommodated outside the hotel.
9. Acknowledge that the hotel reserves the right to deny admission to large, medium-sized, or highly dangerous breeds in accordance with Colombian Legislation (Law 746 of 2002), including but not limited to American Staffordshire Terrier, Bullmastiff, Dóberman, Dogo Argentino, Dogo de Burdeos, Fila Brasileiro, Mastín Napolitano, Pit Bull Terrier, De Presa Canario, Rottweiler, Staffordshire Terrier, Tosa Japonés, among others.
10. Understand that non-conventional domestic species are not allowed entry, in accordance with Law 2153 OF 202, which protects wildlife and flora within the territory.
11. The guest acknowledges and agrees to pay the daily, biweekly, or monthly fee established by the hotel for the stay of the pet and emotional support animals.
12. To maintain the comfort and hygiene of our guests' resting areas, we recommend not allowing your pet to sleep on the room beds. To ensure a pleasant stay for both you and your furry companion, the hotel lends basic items for your pet's stay, such as bowls and beds. Please request these items during your reservation or directly at check in. Additionally, if you need information about nearby veterinary services, pet daycare, or stores, we will be happy to provide information at the reception.

In this regard, I accept all the aspects mentioned in this document.

**Name:** \_\_\_\_\_ **Citizenship ID or Passport Number:** \_\_\_\_\_

**Pet name:** \_\_\_\_\_ **Room number:** \_\_\_\_\_

**Date:** \_\_\_\_\_ **Signature:** \_\_\_\_\_

